

Page ID Displayed in Header

Beginning July 5, 2011 CM/ECF will begin displaying document headers differently. Below is a comparison of the way the headers displayed before and the way they will display as of July 5, 2011. The reason for this change is so the Page ID number can be added to the header.

Current Header

Case 1:11-cv-12606-TLL -CEB Document 1 Filed 06/15/11 Page 1 of 9

Header with Page ID

2:11-cv-10126-TLL -CEB Doc # 1 Filed 06/16/11 Pg 1 of 6 Pg ID 1

What is the Page ID number?

The Page ID number is a unique identifier that is assigned to each page of each document and/or exhibit that is filed. The Page ID numbers are sequenced in the order in which the documents are filed in a case. If a user prints a set of documents, each page of the selected documents will display the same unique page number each time it is printed or viewed. This will ensure that anyone accessing the document, whether an internal court employee or a member of the public, will always reference the same page.

Searching for a Page ID or Document

In addition to the Page ID being added to the document header, there is a new search feature added to the Docket Sheet Report screen. After entering a case number, if the Page ID is known, the page can be searched for directly from the docket sheet report screen. If the document number is known, this may also be searched for.

The screenshot shows the 'Docket Sheet' interface. At the top, the title 'Docket Sheet' is displayed. Below it, the 'Case Number' field contains '2:11-cv-10012'. There are two radio buttons for search criteria: 'Filed' (selected) and 'Entered'. Below these are input fields for 'Documents' and 'PageID', both highlighted with red boxes. The 'PageID' field is also highlighted with a red box. Under the 'Include:' section, several checkboxes are checked: 'Parties and counsel', 'Terminated parties', 'List of member cases', 'Restricted entries', 'Sealed entries', and 'Links to Notices of Electronic Filing'. Under the 'Document options:' section, 'Include headers when displaying PDF documents' is checked, while 'View multiple documents', 'Create Record on Appeal', and 'Create Appendix' are unchecked. Under the 'Abridged docket report:' section, 'Create abridged docket report' is unchecked.