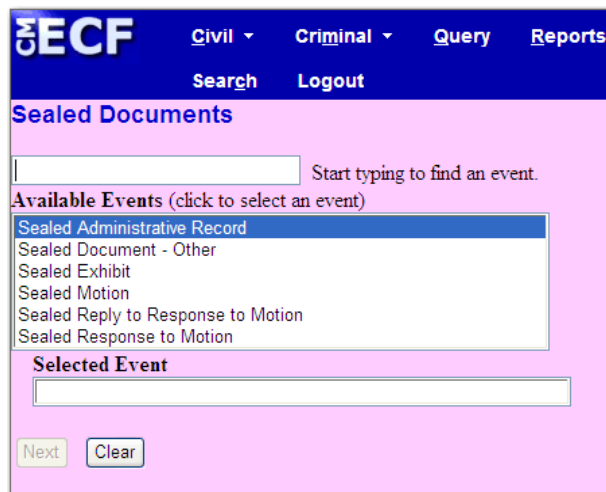


Reminder Regarding Electronically Filing Sealed Civil Documents

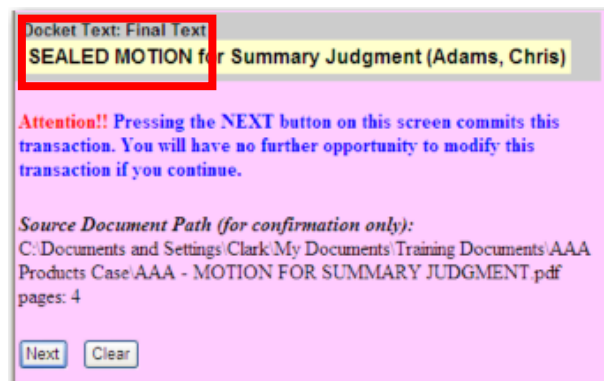
All civil sealed documents must be filed in the “Sealed Filings → Sealed Documents” category in the Civil Events Menu.



Once “Sealed Documents” is selected, select the type of sealed document being filed. If the specific type is not listed, click “Sealed Document – Other.”



Remember to check the final review screen. It should indicate that the document being filed is **sealed**. If not, stop and use the “Sealed Documents” category as illustrated above.



For more detailed instructions visit the court’s website at www.mied.uscourts.gov and consult the tutorials regarding filing civil documents under seal.