



## Benefits & Cost Summary

- **Short Term Disability Income Protection Insurance**
- **Long Term Disability Income Protection Insurance**

**Prepared For:** Puckett & Faraj, Pc

**Submitted By:** Peter B Suyama

**Date:** November 15, 2011



## **Benefits & Cost Summary**

### **Short Term Disability Income Protection Insurance**

This proposal for Short Term Disability Income Protection Insurance coverage includes all active full-time employees working 30 hours per week in the United States with the employer.

**Class 1:** 60% to \$1k, 0/7/13 C1: Partners  
**Class 2:** 60% to \$1k, 0/7/13 C2: Others

**Number of Eligible Employees:** 6

#### ***Plan Description:***

**Proposed coverage effective date:** January 1, 2012

**Weekly Benefit:** 60% of weekly earnings to a maximum benefit of \$1,000 per week

**Definition of Disability:** Total Disability

**Elimination Period:**  
- Injury: 0 days  
- Sickness: 7 days

**Benefit Duration:** 13 weeks

#### **Standard Plan Features Included in Quote:**

- Rehabilitation and Return to Work Assistance Program
- Guaranteed Insurability
- Full Maternity Benefits
- Minimum Weekly Benefit of \$25
- 12 Month Rehire Provision

#### **Superior Administrative Support Features Included in Quote:**

- ***Simplified*** administration of group benefits through secured online tools:
  - Flexible plan administration and billing services
  - Easy access to frequently used forms
  - Claims information plan administrators need to assist employees and their families
  - Information and tools on industry leading absence management programs
  - A robust resource center filled with reference materials that enable plan administrators to be responsive to employee questions and industry information
  - Convenient online options of viewing or downloading your group insurance policy and employee certificate booklets
- ***Extensive*** Benefits Center Services:
  - Responsive and experienced claim professionals
  - Industry leading return-to-work approach
  - Specialized case management and managed disability services provided by Unum nurse case management services
  - Toll-Free Fax number for claims submission
  - Automated Voice Response System (VRS) for claimants and/or employers
- Centralized toll-free Service Center for general inquiries
- Local Field Office Implementation Support
- Electronic Distribution of employee booklets - standard delivery
- Internet list bill and self accounting options
- Compliance with ERISA reporting and disclosure requirements



# Short Term Disability Income Protection

Puckett & Faraj, PC

## Rates and Cost Information:

### Step Rates per \$10 of weekly benefit

Age	Volume per \$10	Rate	Monthly Cost
15-24	\$17.30	\$0.62	\$10.73
25-29	\$68.20	\$0.66	\$45.01
30-34	\$0.00	\$0.60	\$0.00
35-39	\$200.00	\$0.51	\$102.00
40-44	\$100.00	\$0.52	\$52.00
45-49	\$0.00	\$0.52	\$0.00
50-54	\$0.00	\$0.62	\$0.00
55-59	\$100.00	\$0.87	\$87.00
60-64	\$0.00	\$1.07	\$0.00
65-69	\$0.00	\$1.15	\$0.00
70+	\$0.00	\$1.15	\$0.00
<b>Total Monthly Cost:</b>			\$296.74

Rates may be based on covered payroll if requested.

**Rate Guarantee:** 2 Year(s)

For purposes of calculating benefits and cost, an employee's "weekly earnings" is assumed to mean: gross weekly income before taxes, including any pre-tax contributions to a deferred compensation plan, **excluding** commissions, bonuses, overtime pay or other extra compensation.

**Cost of Coverage Paid By:** **Class 1:** Employees (Rate assumes 100% participation)  
**Class 2:** Employer (Rate assumes 100% participation)

### General Information Regarding Benefit Taxability:

In general, the STD weekly payment will be taxable:

- If the Employer pays the premiums and employees' salaries are not grossed-up to include premiums as taxable income.
- If the Employees pay premiums with **pre-tax** dollars.
- If Employees share payments of premiums with the employer, a portion of the benefits will be taxed.

In general, the STD weekly payment will not be taxable:

- If Employees pay premiums with **post-tax** dollars.
- If the Employer pays the premiums and employees' salaries are grossed-up to include premiums as taxable income.

The STD weekly payment may be reduced by amounts the employee receives or is entitled to receive from deductible sources of income (offsets).

### Coverage Exclusions:

- 12/12/24 Pre-Existing Condition\*
- Occupational Sickness or Injury
- Intentionally Self-Inflicted Injuries
- Active Participation in a Riot
- Loss of Professional License, Occupational License or Certification
- Commission of a Crime for which the employee has been convicted
- Incarceration
- War, declared or undeclared, or any act of war

**\* A "Pre-Existing Condition" means the insured employee**

- received medical treatment, consultation, care or services including



## ***Short Term Disability Income Protection***

Puckett & Faraj, PC

- diagnostic measures or took prescribed drugs or medicines in the 12 months just prior to his/her effective date of coverage; and
- the disability begins in the first 24 months after the employee's effective date of coverage unless they have been treatment free for 12 months after his/her effective date of coverage.

### ***Coverage Termination:***

An employee's coverage under the plan will end on the earliest of:

- the date the policy or a plan is cancelled;
- the date the employee is no longer in an eligible group;
- the date the employee's eligible group is no longer covered;
- the last day of the period for which the employee made any required contributions; or
- the last day the employee is in active employment, unless they are absent due to a covered layoff or leave of absence.



**Benefits & Cost Summary**  
**Long Term Disability Income Protection Insurance**

**Unum’s Group Long Term Disability Income Protection Offering is designed to help the employer:**

- Provide sound financial protection in the event of a disability
- Increase productivity and performance
- Meet diverse employee needs at every life stage
- Attract and retain skilled employees

This proposal for Long Term Disability Income Protection Insurance coverage includes all active full-time employees working 30 hours per week in the United States with the employer.

**Class 1:** 60% to \$6k, 90day ssadea C1: Partners  
**Class 2:** 60% to \$6k, 90day ssadea C2: Others

**Number of Eligible Employees:** 6

**Plan Description:**

**Proposed coverage effective date:** January 1, 2012

**Monthly Benefit:** 60% of monthly earnings to a maximum benefit of \$6,000 per month.

**Definition of Disability:**

- 2 Year Regular Occupation
- Zero-Day Residual
- Accelerated Elimination Period
- Work Incentive Benefit during the first 12 months of disability payments

**Elimination Period:**

- 90 Days
- 30 Day Accumulation Feature

**Benefit Duration:** Social Security Retirement Age/Reducing Benefit Duration

**Social Security Integration:** Primary and family

**Standard Plan Features Included in Quote:**

- Work-life balance employee assistance program
- Rehabilitation and Return to Work Assistance Program
- Dependent Care Benefit
- Guaranteed Insurability
- Full Maternity Benefits
- 3 Month Lump-Sum Accelerated Survivor Benefit
- Indexed Pre-Disability Earnings
- “Freeze” in Cost of Living Increases from Deductible Sources of Income
- Waiver of Premium for employees receiving LTD payments
- 12 Month Rehire Provision
- Minimum Monthly Benefit - greater of \$100 or 10% of the gross disability payment

**Superior Administrative Support Features Included in Quote:**

- **Simplified** administration of group benefits through secured online tools:
  - Flexible plan administration and billing services
  - Easy access to frequently used forms
  - Claims information plan administrators need to assist employees and their families



## Long Term Disability Income Protection

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- Information and tools on industry leading absence management programs
- A robust resource center filled with reference materials that enable plan administrators to be responsive to employee questions and industry information
- Convenient online options of viewing or downloading your group insurance policy and employee certificate booklets
- **Extensive** Benefits Center Services:
  - Responsive and experienced claim professionals
  - Industry leading return-to-work approach
  - Specialized case management and managed disability services provided by Unum nurse case management services
  - Worksite Modification Reimbursement up to the greater of \$1,000 or twice the monthly benefit
  - Social Security Appeals Support
- Centralized toll-free Service Center for general inquiries
- Local Field Office Implementation Support
- Electronic Distribution of employee booklets - standard delivery
- Internet list bill and self accounting options
- Integrated with Life Premium Waiver when sold with Unum Life plan
- Compliance with ERISA reporting and disclosure requirements

### Rates and Cost Information:

#### Step Rates per \$100 of Covered Payroll

Age	Covered Payroll	Rate	Monthly Cost
15-24	\$1,250.00	\$0.10	\$1.25
25-29	\$4,925.00	\$0.16	\$7.88
30-34	\$0.00	\$0.30	\$0.00
35-39	\$18,083.33	\$0.48	\$86.80
40-44	\$10,000.00	\$0.76	\$76.00
45-49	\$0.00	\$1.03	\$0.00
50-54	\$0.00	\$1.34	\$0.00
55-59	\$10,000.00	\$1.56	\$156.00
60-64	\$0.00	\$1.54	\$0.00
65-69	\$0.00	\$0.92	\$0.00
70+	\$0.00	\$0.70	\$0.00
<b>Total Monthly Cost:</b>			\$327.93
<b>Total Covered Payroll:</b>	\$44,258.33		

**Rate Guarantee:** 2 Year(s)

For purposes of calculating benefits and cost, an employee's "monthly earnings" is assumed to mean: gross monthly income before taxes, including any pre-tax contributions to a deferred compensation plan, **excluding** commissions, bonuses, overtime pay or other extra compensation.

**Cost of Coverage Paid By:** **Class 1:** Employees (Rate assumes 100% participation)  
**Class 2:** Employer (Rate assumes 100% participation)

### General Information Regarding Benefit Taxability and Integration:

In general, the LTD monthly payment will be taxable:

- If the Employer pays the premiums and employees' salaries are not grossed-up to include premiums as taxable income.
- If the Employees pay premiums with **pre-tax** dollars.
- If Employees share payments of premiums with the employer, a portion of the benefits will be taxed.



In general, the LTD monthly payment will not be taxable:

- If Employees pay premiums with **post-tax** dollars.
- If the Employer pays the premiums and employees' salaries are grossed-up to include premiums as taxable income.

The LTD monthly payment may be reduced by amounts the employee receives or is entitled to receive from deductible sources of income (offsets) and disability earnings.

### **Coverage Exclusions and Limitations:**

#### **Limitations:**

- 24 months Mental Illness and Self-Reported Symptom

#### **Exclusions:**

- 12/12/24 Pre-Existing Condition\*
- Intentionally self-inflicted injuries
- Active participation in a riot
- Loss of Professional License, Occupational License or Certification
- Commission of a crime for which the employee has been convicted
- War, declared or undeclared, or any act of war
- Incarceration

#### **\* A "Pre-Existing Condition" means the insured employee:**

- received medical treatment, consultation, care or services including diagnostic measures or took prescribed drugs or medicines in the 12 months just prior to his/her effective date of coverage; and
- the disability begins in the first 24 months after the employee's effective date of coverage unless they have been treatment free for 12 months after his/her effective date of coverage.

### **Coverage Termination:**

An employee's coverage under the plan will end on the earliest of:

- the date the policy or a plan is cancelled;
- the date the employee is no longer in an eligible group;
- the date the employee's eligible group is no longer covered;
- the last day of the period for which the employee made any required contributions; or
- the last day the employee is in active employment, unless they are absent due to a covered layoff or leave of absence.



## **STD Coverage Highlights & Descriptions**

Some features listed below may be applicable only to certain employee classes. Please see the "Plan Description" section of your STD Benefits and Cost Summary for specific plan details.

**Rehabilitation and Return to Work Assistance Program:** Provides a rehabilitation and return to work assistance benefit for disabled employees who are receiving STD payments, and who are medically able to participate. Unum will determine eligibility for this program.



## **LTD Coverage Highlights & Descriptions**

Some features listed below may be applicable only to certain employee classes. Please see the "Plan Description" section of your LTD Benefits and Cost Summary for specific plan details.

<b>Group Long Term Disability Income Protection:</b>	<p>Benefits that recognize and support the realities of daily life are of true value to employees today, whether or not they have a disability. With this in mind, Group LTD Income Protection has been designed to match the full spectrum of employer needs more effectively than ever before. Unum's Group LTD Income Protection Program offers these family-focused benefits and support services:</p> <ul style="list-style-type: none"><li>• <b>Work-life balance employee assistance program:</b> provides access to a comprehensive employee assistance and work-life program for the insured employee and their family, to help manage workplace stress and deal more effectively with personal issues ranging from severe to everyday problems. As an additional feature, the program includes the OnClaim Support service.</li></ul> <p><b>Dependent Care Benefit:</b> Pays an additional \$350 per dependent per month, to an overall family maximum of \$1,000, to disabled employees who are receiving LTD payments while participating in the Rehab/Return to Work Assistance program.</p>
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**Rehabilitation and Return to Work Assistance Program:**

Provides a rehabilitation and return to work assistance benefit for disabled employees who are receiving LTD payments, and who are medically able to participate. Unum will determine eligibility for this program.



**Contacting Your Unum Sales Office:**

**Location:** Unum - Washington, DC Sales  
8830 Stanford Blvd  
Suite 400  
Columbia, MD 21045

**Telephone:** (800) 638-7747  
**Fax:** (410) 872-8999

**Sales Team:** Joseph Patrick Carney, Senior Sales Consultant  
Joy Marshall, Sales Coordinator

**Proposal Conditions:**

This proposal is under no circumstances a contract for the insurance coverage described within. If this proposal is accepted, a contract outlining the coverage will be issued.

This proposal is based on census data received by Unum. Actual costs will be based on the final enrollment data of employees insured under the plan on its effective date. Quote assumes coverage of employees who are in active employment in the United States with the employer. Please contact your Unum representative to request a quote for coverage of any employees who do not fit this category. **This quote will remain open until February 13, 2012 and includes standard services only, unless otherwise expressly described herein.**

**Important Information Concerning the Sale of these Benefits:**

State laws require that insurance brokers be licensed and appointed with the applicable Unum Insurance subsidiary before engaging in the solicitation or sale of these benefits. *Note that Unum cannot accept this business if the broker is not properly licensed and appointed before soliciting this proposal.*

Unum is prepared to help ensure compliance with these state regulations. Brokers who need to check their Unum appointment status should call the Broker Compensation Service Center at 800-633-7491 opt. 2.

STD/LTD Policy Form Numbers: C.FP-1

Work-life balance employee assistance program is provided by Ceridian Corporation and is available with selected Unum insurance offerings. Exclusions, limitations and prior notice requirements may apply, and service features, terms and eligibility criteria are subject to change. The service is not valid after termination of coverage and may be withdrawn at any time. Please contact your Unum representative for full details.

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Underwritten by:  
Unum Life Insurance Company of America  
Portland, Maine 04122  
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(G-72128)

**BROKER COMPENSATION DISCLOSURE NOTICE FOR GROUP PRODUCTS**

Your insurance or benefits advisor can offer you advice and guidance as you select the policy and provider most appropriate for your needs. At Unum we recognize the important role these professionals play in the sale of our products and services and offer them a variety of compensation programs. Your advisor can provide you with information about these programs as well as those available from other providers. We support disclosure of broker compensation so that customers can make an informed buying decision.



Brokers may be eligible to receive Base Commissions and Supplemental Commissions from Unum.

Unless you have agreed in writing to compensate the broker differently, Unum provides Base Commissions to all brokers in connection with the sale of an insurance policy. Base Commissions are a fixed percentage of the policy premium, and may include a one time, first year flat amount for each policy sold. Base Commissions are paid by Unum to the broker(s) on your policy. In some circumstances, broker(s) may be eligible to receive commissions on your policy even after a broker of record change has occurred.

A broker may also qualify for Supplemental Commissions paid by Unum. For group insurance products, Supplemental Commissions may be paid as a fixed percentage of total eligible group insurance premiums.

- For New Sales premiums, the Supplemental Commission rate may range from 0% to 2.50% of total premiums paid. For certain group products, an additional 0% to 11.00% Supplemental Commission may be paid; and an additional flat amount per application may be paid for using our laptop enrollment system.
- For Renewal premiums, the Supplemental Commission rate may range from 0% to 1.25%.

The exact Supplemental Commission percentage payable to any broker is based upon the total dollar amount of all eligible inforce or new sales insurance premiums or number of policies that the broker had inforce with Unum in the prior calendar year. Supplemental Commissions may be calculated differently for other insurance products. The premium you pay is not impacted whether or not your broker receives Supplemental Commissions.

If you would like additional information about the range of compensation programs our company offers for your group insurance policy or any other Unum insurance product, you can find more details at [www.unum.com](http://www.unum.com). Should you have other questions not addressed by the website, including the Supplemental Commission percentage applicable to your broker, or if you want to speak to us directly about broker compensation, please call (866) 822-0716 (outside the US, call (423) 294-0001).



## **Internet Service Solutions:**

As your benefits partner, we understand the complexities of benefits management and the increasing demands on your time. To meet your needs, we're creating online solutions that help you with day-to-day plan administration and ongoing benefits management.

As a feature of your group benefits plan, our secure Internet Services give you access to tools that allow registered users to:

- Access Coverage information
- View and update billing data
- Process employee changes
- Pay premium and check billing history
- Assist employees with filing a claim

A unique feature allows you to customize access to the site, giving different people in your company access only to the tools or information they need.

The secure Employer Internet Services website is available 24 hours a day, seven days a week. The website is supported by our Internet Service Center, with service experts available to assist you from 8 a.m. to 5 p.m. Eastern Time.

## **Administration & Billing**

- Easy access to your Group Insurance Policy
- Electronic employee certificate booklets
- Helpful plan administration guides
- Billing services available by billing account, allowing you to create a unique billing profile for each area within your company, including:
  - Flexible options for online list bill or self-accounting premium statement. Customers electing a list bill can update employee information, change coverage options, adjust salary information and more.
  - E-mail notification for immediate access to new premium statements
- Convenient payment options
- Timely status reports on employee applications submitted for medical underwriting
- Simplified data transfer of multiple employee data files

## **Claims**

Fast and easy access to the information you need to assist your employees with a Unum claim, including frequently asked questions regarding the claims process, information on how to complete a claim form, and convenient access to a directory of online claim forms.

## **Forms**

Application and enrollment forms, marketing materials and requests for customer service are ready to be completed, downloaded or printed at your convenience.



## Resource Center

Timely reference material and work tools including:

- **HR Guidebooks** to help you navigate the complexities of FMLA, ADA, ERISA, HIPAA and Mergers & Acquisitions
- **Employee service tools** to inform your workforce about assistance services included with Unum coverages
- **Unum news** to provide the latest on our products and services

## Workplace Productivity

Unum partners with you to build stronger employee benefits programs that help you maintain productivity in the workplace. We provide you with information and tools on:

- **Employee assistance services**  
- Information on valuable employee assistance services that are designed to support your employees during life's everyday challenges
- **About our products & services**  
- Integrated benefit solutions that address specific corporate needs for cost control, risk management and productivity
- **Absence management**  
- **Employee absence and your bottom line** – Unum research on the impact of disability on your employee medical costs  
- **Corporate Return-to-Work Program Development**  
- Resources to help you plan better for employee lost time, return employees to work and control the cost of lost time

**For more information, contact your  
Unum service representative, visit  
[www.unum.com/employers](http://www.unum.com/employers),  
or call our Internet Service Center  
(1-877-225-2712, option 2)**