

#### **DEPARTMENT OF THE NAVY**

#### HEADQUARTERS UNITED STATES MARINE CORPS 3000 MARINE CORPS PENTAGON WASHINGTON, DC 20350-3000

MCO 1500.59 C461 NOV 15 2010

#### MARINE CORPS ORDER 1500.59

From: Commandant of the Marine Corps

To: Distribution List

Subj: MARINE CORPS MARTIAL ARTS PROGRAM (Short Title: MCMAP)

Ref:

(a) NAVMC 3500.41

(b) MCO 1510.32E

(c) TECOMO 1500.54

(d) MCO 1553.2A

(e) NAVMC 3500.18A

(f) MCO 5040.6H

(g) SECNAV M-5214.1

(h) MCO 5000.14D

(i) MCO P5102.1B w/CH-1

(i) SECNAV M-5210.1

(k) MCRP 3-02B

(1) MCO 6100.13 w/CH 1

(m) MCO 3500.27B

(n) MCO P1020.34G W/CH 1-5

(o) MCO P1700.29

(p) MCO 1200.17B

- Encl: (1) MCMAP Procedural Guidance
  - (2) Martial Arts Instructor/Martial Arts Instructor Trainer (MAI/T) Re-certification letter

Reports Required:

- I. Annual MCMAP-related Injuries and Trends Assessment (Report Control Symbol EXEMPT) par. 3.b.(5)
- NAVMC 11432 MCMAP Instructor's Course Record (Report Control Symbol EXEMPT), par. 3.c.(3)
- III. NAVMC 11738 MCMAP Mishap Report (Report Control Symbol EXEMPT), par. 3c.(4)
- 1. Situation. To provide policy and procedural guidance regarding the MCMAP in accordance with references (a) through (p).
- 2. Mission. This Order establishes procedures for effective management of the MCMAP. Commanders will ensure all Marines comply with the requirements and standards contained in enclosure (1).

#### 3. Execution

#### a. Commander's Intent and Concept of Operations

(1) Commander's Intent. MCMAP is an integrated, weapons-based system that incorporates the full spectrum of the force continuum on the battlefield, and contributes to the mental, character and physical development of Marines. It is my intent that MCMAP enhances the transformation from civilian to Marine by capitalizing on the zeal of entry

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level training, and developing the Marine ethos in a progressive manner throughout a Marine's career.

#### (2) Concept of Operations

- (a) All Marines, regardless of age, grade or sex must perform MCMAP qualifications in accordance with the contents of this Order.
- (b) Commanders shall conduct MCMAP training in accordance with the instructions contained in this Order and reference (a).
- (c) The prescribed minimum requirements of this Order should not be interpreted as limiting the commander. Commanders are encouraged to conduct additional MCMAP training in a progressive, safe manner to enhance unit performance and fitness levels of Marines.

#### b. Subordinate Element Missions

#### (1) Commanding Generals, Marine Forces (COMMARFORS)

- (a) Ensure MCMAP training is conducted in compliance with reference (a) and CG, TRNGCMD approved programs of instruction (POIs).
  - (b) Manage allocated MAIT course quotas.
- (c) Establish tracking system for the number of MAI/Ts conducting MCMAP within the command.

#### (2) Commanding General, Training and Education Command (CG, TECOM)

- (a) Ensure Marine recruits receive Tan Belt certification per reference (b).
  - (b) Per reference (c), provide MCMAP policy oversight.
- (c) Develop and maintain training and readiness (T&R) events related to MCMAP.
- (d) Serve as MCMAP Advocate at T&R and Training Input Plan (TIP) conferences and other events requiring Service-level advocacy.

#### (3) Commanding General, Training Command (CG, TRNGCMD)

- (a) Establish the Martial Arts Center of Excellence (MACE) as a subordinate organization of The Basic School at Camp Barrett, Marine Corps Base Quantico.
- (b) Review and approve all MCMAP POIs to include resident, non-resident and Mobile Training Teams (MTTs) conducted by the MACE and other Formal Learning Centers (FLCs) conducting MCMAP training. Ensure POIs are in accordance with references (a) and (d).
- (c) Provide financial management support for MCMAP budget development and execution.
- (d) Act as approval authority for all MCMAP Joint, Interagency, Coalition related requests and public affairs interviews, events, demonstrations and displays.

MCO 1500.59 NOV 15 2010

- (e) Act as approval authority for all MCMAP-related Mobile Training Teams (MTTs).
  - (f) Develop MCMAP equipment requirements.
  - (g) Ensure that all MAI/Ts teach MCMAP per reference (a).
- (h) Ensure officer students undergoing entry-level training receive Tan Belt certification per reference (e).
- (i) Conduct MAI courses at FLCs and via MACE MTTs as requested to assist units that do not have the resources or facilities to hold MAI courses.
- (j) Act as approval authority on MCMAP waiver requests and advise CG, TECOM (C461).
- (4) <u>Inspector General of the Marine Corps (IGMC)</u>. Ensure MCMAP is inspected during IG Command and Unit Inspections as per reference (f) with support of MCMAP Functional Area Sponsor or representative(s).
- (5) <u>Director</u>, <u>Safety Division</u>. Provide an annual assessment of MCMAP-related injuries and trends to CG, TECOM (C461) no later than 28 February for the period 1 January through 31 December of the previous year in order to analyze and modify the MCMAP as necessary. This reporting requirement is exempt from reports control per reference (g), Part IV, paragraph 7.k.

#### c. Coordinating Instructions

- (1) Ensure Commanding Officers/Officers-In-Charge (COs/OICs) execute MCMAP-related responsibilities per enclosure (1), Chapter 5 of this Order.
- (2) Ensure unit MAI/Ts maintain a turnover folder for unit training procedures. Ensure NAVMC 11432 (Instructor's Course Record) forms are maintained for a period of 2 years.
- (3) Ensure completion of MCMAP belt advancement and MAI courses is reported into the Marine Corps Total Force System (MCTFS) in accordance with reference (h). Submit NAVMC 11432 to the Director, Martial Arts Center of Excellence (MACE) upon MAI course completion. This reporting requirement is exempt from reports control per reference (g), Part IV, paragraph 7.p.
- (4) Report all MCMAP-related injuries into the Web Enabled Safety System (WESS) per reference (i) and NAVMC 11738 (MCMAP Mishap Report). This reporting requirement is exempt from reports control per reference (g), Part IV, paragraph 7.1.

#### 4. Administration and Logistics

- a. Submit all recommendations concerning this Order to CG, TECOM (C461) via the chain of command.
- b. Records created as a result of this directive shall include records management requirements to ensure the proper maintenance and use of records, regardless of format or medium, to promote accessibility and authorized retention per the approved records schedule. MAI/T's and/or administrative personnel will ensure that completed forms falling within the stated range are marked as "FOR OFFICIAL USE ONLY" and filed by event date, not by

personal identifier (name or Social Security Number). Reference (j) pertains.

- c. MCMAP-related forms can be found at Naval Forms Online https://navalforms.daps.dla.mil and consist of the following:
  - (1) NAVMC 11432 MCMAP Instructor's Course Record
  - (2) NAVMC 11738 MCMAP Mishap Report
  - (3) NAVMC 11739 Tan Belt Performance Test
  - (4) NAVMC 11740 Gray Belt Performance Test
  - (5) NAVMC 11741 Green Belt Performance Test
  - (6) NAVMC 11742 Brown Belt Performance Test
  - (7) NAVMC 11743 Black Belt 1st Degree Performance Test
  - (8) NAVMC 11744 Black Belt 2d Degree Performance Test
  - (9) NAVMC 11745 Black Belt 3rd Degree Performance Test
  - (10) NAVMC 11749 MAI Course Command Screening Checklist
  - (11) NAVMC 11750 MAIT Course Command Screening Checklist

#### 5. Command and Signal

- a. Command. This Order is applicable to the Marine Corps Total Force.
- b. Signal. This Order is effective the date signed.

GEORGE O. FRYNN Debuty Commandant for

Combat Development and Integration

DISTRIBUTION: PCN 10201532900

#### LOCATOR SHEET

Subj:	MARINE	CORPS	MARTI	AL ARTS	PRO	GRAM	1				
Locatio	n:										
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#### RECORD OF CHANGES

Log completed change action as indicated.

Change	Date of	Date	Signature of Person
Number	Change	Entered	incorporating change
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#### TABLE OF CONTENTS

IDENTIF:	<u>ICATION</u>	TITLE	PAGE
CHAPTER	1	MCMAP PHILOSOPHY	1-1
1.		Background	1-1
2.		Mental Discipline	
3.		Character Discipline	
4.		Physical Discipline	
CHAPTER	2	SUSTAINMENT AND INTEGRATION	2-1
1.		Sustainment	2-1
2.		Integration	2-1
CHAPTER	3	SAFETY	3-1
1.		Background	
2.		Block Training	3-1
3.		Fatigue	3-1
4.		Communicable Diseases	3-1
5.		Operational Risk Management	3-1
б.		Medical Review	
7.		Uniform	
8.		Safety Equipment and Conditions	
9.		Concussions	
CHAPTER	4	BELT RANKING ACHIEVEMENT SYSTEM	4-1
1.		Background	4-1
2.		Tan Belt	
3.		Gray Belt	4-1
4.		Green Belt	
5.		Brown Belt	
6.		Black Belt 1st Degree	
7.		Black Belt 2d Degree through 3rd Degree	
CHAPTER	5	RESPONSIBILITIES	5-1
1.		Commanding Officers/Officers-in-Charge (COs/OICs)	5-1
2.		MAIT - MOS 0917	
3.		MAI - MOS 0916	5-3
4.		MCMAP User (without instructor credentials)	
5.		MCMAP Subject Matter Experts (SMEs)	
CHAPTER	6	MARTIAL ARTS COURSES	6-1
1.		MAIT Course	6-1
2.		MAI Course	6-1
3.		MCMAP MarineNet Courses	
CHAPTER	7	MCMAP EQUIPMENT	7-1
1.		MCMAP Equipment	
2.		MCMAP Belts	7-1

CHAPTER 8	WAIVERS	8-1
1.	Types of Waivers	8-3
2.	Waiver Authority	8-3

#### MCMAP Philosophy

- 1. <u>Background</u>. MCMAP is a synergy of mental, character and physical disciplines with application across the full spectrum of violence. In concert with Marine Corps leadership principles, training in these three disciplines enhances the Marine both on and off the battlefield. The mental and character disciplines—the bedrock of MCMAP—assist in making leaders and citizens imbued with our core values of honor, courage and commitment. The physical discipline of MCMAP is a complement to a unit's combat conditioning program (CCP) and enhances unit cohesion and fitness in the individual Marine.
- 2. <u>Mental Discipline</u>. Development of the combat mindset and the study of the art of war. Areas include:
- a. <u>Professional Military Education (PME)</u>. PME includes career-level, advanced and joint education delivered through resident and non-resident courses.
- b. <u>Warrior Case Studies</u>. These are guided discussions using individual combat citations with battlefield, close-in fighting perspectives. They are designed to give the Marine the ability to compare and contrast aspects of warriors' individual actions with their own experiences in the Corps.
- c. Martial Culture Studies. These are guided discussions highlighting societies and organizations whose primary intent is/was the creation, development, training and sustainment of a warrior. Participation in martial culture study discussions is mandatory for advancement in all belts from gray to black belt 1st degree. The martial culture study on the Marine Raiders is mandatory for advancement to the gray belt rank, Spartans for the green belt rank, Apaches for the brown belt rank, and Zulus for the black belt rank.
- 3. <u>Character Discipline</u>. Development of the moral compass required on today's complex battlefield. Areas include:
- a. Marine Corps Core Values/Leadership Traits and Principles. The core values of honor, courage and commitment combined with leadership traits and principles form the cornerstones of the character discipline. MCMAP employs discussions integrating the principles of values, ethics, integrity and leadership. Character discipline stresses the importance of the Marine's place as an ethical warrior on the battlefield as well as a functional member of society.
- b. <u>Tie-ins</u>. MCMAP utilizes character development "tie-ins" which focus on values based decisions, such as responsible use of force, substance abuse, citizenship, suicide awareness, sexual responsibility, equal opportunity, etc. Tie-ins are intended to be brief but informative guided discussions led by the MAI/T conducting the training, or an experienced Marine, SME, etc. A tie-in should be conducted before or after MCMAP training. A complete list of tie-ins can be found at http://www.tecom.usmc.mil/mace.
- 4. <u>Physical Discipline</u>. Development of fighting techniques and combat fitness. Areas include:
- a. <u>Physical Skills</u>. Fighting techniques including: Battle skills orientation, stance, posture, movement, striking, cutting, grappling,

restraints, joint manipulations and integration of weapons. The training principles of sustainment and integration are employed in the application of the physical skills. Accordingly, they pertain to all belt ranks and are available via http://www.tecom.usmc.mil/mace and (h).

b. <u>Combat Fitness</u>. Combat conditioning (physical training that simulates combat related demands) is the primary pathway to achieving combat fitness. These techniques include: rough terrain movement, approach, close, engagement of an opponent and fighting while fatigued. With each belt there are specific time and distance limits and are available via <a href="http://www.tecom.usmc.mil/mace">http://www.tecom.usmc.mil/mace</a>.

#### Sustainment and Integration

- 1. <u>Sustainment</u>. The repetition of MCMAP techniques from previously held belt levels. Sustainment guidelines are as follows:
- a. Each belt rank has mandatory sustainment training which must be accomplished before the Marine can test at the next higher belt rank. Sustainment hours begin to accrue after belt attainment.
- b. To document sustainment hours, a MAI/T must be present. Individuals are encouraged to conduct sustainment training even without a MAI/T present, however, this time will not count towards sustainment hours required for each belt. Marines must ensure sustainment hours are documented in the MCMAP logbook and signed off by a MAI/T. Logbooks can be accessed via http://www.tecom.usmc.mil/mace.
- c. MCMAP MarineNet courses are valuable for refresher training, but are designed for educational purposes only. Time spent participating in MCMAP MarineNet courses will not count towards sustainment hours for belt advancement.
- 2. <u>Integration</u>. The blending of MCMAP techniques into Military Occupational Skills (MOS) skill training or a unit's Mission Essential Task List (METL). The goal of integration training is to synergize MCMAP techniques with all other training in the following areas:
- a. Integration applies to the basic principles of stance, posture movement, timing and distancing to all techniques. This leads to integration of individual techniques into combinations based upon the battlefield situation. This enhances the ability to react to the fluidity of combat and adjust to its ever-changing situations. This can be done through the use of various drills and exercises.
- b. Progressively adding the basic fighting load into MCMAP will reinforce a Marine's combat mindset and fitness. This requires additional safety considerations and must take into account different levels of fitness.
- c. MCMAP training can complement a Marine's fitness as part of an overall physical training (PT) program. This can be accomplished by incorporating MCMAP into individual and unit CCPs per references (k) and (l).
- d. Integrating MCMAP techniques into realistic battlefield training can also complement a Marine's preparation for combat-related demands. This can include low light drills, training on uneven ground and scenario training. Martial arts drills can be executed in conjunction with field training evolutions and live fire training as long as additional safety considerations are followed.
- e. Mental and character discipline components of MCMAP can be integrated with a unit's troop information, core values and leadership training programs. These classes are intended to enhance annual training requirements. Mental and character tie-ins use martial arts and various other types of PT such as conditioning marches, field training, or live firing as a vehicle to teach values based training.

#### Safety

- 1. <u>Background</u>. Due to the physical nature of MCMAP, all MAI/Ts are required to monitor and maintain a safe training environment. COs/OICs are required to ensure MCMAP is reviewed and executed safely as part of the unit's overall safety program.
- 2. <u>Block Training</u>. Block training is defined as any MCMAP training exceeding four (4) hours per day. Block MCMAP training is only authorized at the Marine Corps Recruit Depots (MCRDs), The Basic School (TBS), and during MAI/T Courses. COs/OICs will not authorize MCMAP Tan belt, Gray belt, Brown belt, etc. "courses" which include more than four (4) hours of MCMAP training per day.
- 3. <u>Fatigue</u>. The ability to safely conduct lethal techniques in a dynamic environment is critical to developing MCMAP proficiency. Many MCMAP drills require Marines to execute techniques while fatigued to simulate combatrelated stresses. Due to the increased probability of injury while fatigued, Marines must be supervised at all times and individual levels of fitness taken into account by MAI/Ts when assessing whether to progress a Marine in a drill or to maintain the level of difficulty. There is a fine balance between exerting maximum effort and maintaining safe and effective exercise techniques. MAI/Ts will ensure the emphasis on exerting maximum effort doesn't predispose Marines to injury.
- 4. <u>Communicable Disease</u>. Due to the potential transmission of bodily fluids during MCMAP training, Marines infected with a communicable disease may not participate in MCMAP training until cleared by a medical provider.
- 5. Operational Risk Management (ORM). ORM will be employed in all phases to minimize training related injuries per reference (m). Safety parameters are established for all individual and group fighting techniques and are practiced and reinforced by the supervising MAI/T. ORM assessments are continuous and are the responsibility of each MAI/T. Baseline ORM assessments for all techniques and drills are available at http://www.tecom.usmc.mil/mace and serve as the basis for individual instructor ORM assessments.
- 6. <u>Medical Review</u>. MCMAP techniques have been reviewed for safety by the Office of the Armed Forces Medical Examiner. At all levels of training, instructors and students must adhere to the use of proper safety equipment and procedures. A copy of the letter signed by the Armed Forces Medical Examiner is available at http://www.tecom.usmc.mil/mace.
- 7. <u>Uniform</u>. When conducting MCMAP training, boots and utilities are required, and should be part of a progressive plan to eventually train while wearing the basic fighting load, to include flak jacket.
- 8. <u>Safety Equipment and Training Conditions</u>. Reference (a) describes safety equipment and conditions necessary when conducting MCMAP training.
- 9. <u>Concussions</u>. Personnel who sustain a concussion in MCMAP training must be referred immediately to a medical provider for evaluation. Personnel who have sustained a concussion within 6 months from any cause must be cleared by a medical provider prior to participating in MCMAP training.

#### Belt Ranking Achievement System

- 1. <u>Background</u>. Each MCMAP belt earned encompasses aspects of the three disciplines (mental, character, and physical), as well as elements of PME. The passing grade for the sustainment test taken prior to performance belt testing is 90% for the user and MAI/T. The passing grade for the performance belt test at the user level will be 80%, while the MAI/T is required to achieve a 90%. The passing grade for recruits and entry-level officer students is 70%.
- a. The MCMAP belt system incorporates a building-block approach, progressively increasing the difficulty of the techniques while advancing the skill proficiency and leadership abilities of the individual Marine. It is incumbent on both the individual Marine and the chain of command to adhere to the standards detailed in this Order. Recommendation of the Marine's CO is required for advancement beyond Tan Belt.
- b. Tan through Green Belt emphasizes individual armed and unarmed combat techniques and concentrates on building character and developing leadership skills. Brown through Black belt emphasizes armed and unarmed combat techniques against multiple opponents, strengthens character and reinforces leadership skills.
  - c. The wearing of the MCMAP belt is governed by reference (n).
- 2. <u>Tan Belt</u>. Introduction to basic fundamental of the mental, character and physical disciplines. All Marines are required to qualify, at a minimum, as a Tan belt.
  - a. Prerequisites None
  - b. Training hours 27.5
  - c. Sustainment hours 0
- 3. Gray Belt. Introduction to intermediate fundamentals of each discipline.
- a. Prerequisites Recommendation of the CO is required as well as completion of Tan Belt sustainment/integration training and Marine Corps Institute Course 0337 Leading Marines.
  - b. Training hours 20.0
  - c. Sustainment hours 5.0
- 4. Green Belt. Intermediate fundamentals of each discipline.
- a. Prerequisites Recommendation of CO is required as well as completion of Gray Belt sustainment/integration training and rank appropriate PME.
  - b. Training hours 17.65
  - c. Sustainment hours 8.0
- 5. Brown Belt. Introduction to advanced fundamentals of each discipline.

- a. Prerequisites Recommendation of CO is required as well as completion of Green Belt sustainment/integration training and rank appropriate PME.
  - b. Training hours 18.5
  - c. Sustainment hours 15.0
- 6. Black Belt 1st Degree. Advanced fundamentals.
- a. Prerequisites Recommendation of CO is required as well as completion of Brown belt sustainment/integration training and rank appropriate PME.
  - b. Training hours 20.75
  - c. Sustainment hours 20
- 7. Black Belt 2nd Degree through 3rd Degree. Marines desiring advancement above Black Belt 1st degree must submit the corresponding advancement package to the MACE. The MACE is the only approving authority for advancement above 1st degree black belt. Advancement to the grades of Black Belt, 2nd through 6th degree, is conducted using the same methodology as Tan through Black with emphasis on advanced methods. Only Marines possessing an Instructor designation of 0916 are authorized to pursue Black Belt 2nd Degree. Only MAITs may pursue 2d through 6th Degree Black Belt. Upon successful degree advancement, an entry into a Marine's OQR/BTR record will be made. All supporting documentation for belt advancement will be forwarded to the MACE for review and approval. There are no waivers for rank, instructor or MAI/T time in grade requirements.
- a. <u>2nd degree</u>. Must be a Sgt or above, MAI/T, and have served 18 months time in grade as 1st degree MAI/T, respectively.
  - (1) 286 hours of documented instruction
  - (2) Performance and evaluation of the 2nd degree Black Belt syllabus.
- (3) Write a paper on what the mental, character, and physical disciplines means to the individual and how he or she has improved in each discipline.
  - (4) Write a paper on a significant battle.
- b. <u>3rd degree</u>. Must be a SSgt/Capt/CWO-2 or above, MAIT, and served 24 months time in grade as 2nd Degree MAIT.
  - (1) 286 hours of documented instruction.
  - (2) Performance and evaluation of the 3rd degree Black Belt syllabus.
- (3) Write a paper detailing what the individual has done to improve the Marine Corps, the unit, or individual Marines as it pertains to the three disciplines.
  - c. 4th-6th Degree. Under development.

#### Responsibilities

- 1. <u>Commanding Officers/Officers-in-Charge (COs/OICs)</u>. COs/OICs have the following MCMAP-related responsibilities:
- a. Ensure completion of MCMAP belt advancement and MAI courses is reported into MCTFS in accordance with reference (h). Submit NAVMC 11432 to the Director, MACE upon MAI course completion. A record of all belt advancements will be maintained locally for a period of 2 years. These reporting requirements are exempt from reports control per reference (g), Part IV, paragraph 7.p.
- b. COs/OICs will report abuse of MCMAP techniques, procedures, or associated drills by users or MAI/Ts techniques to CG, TRNGCMD (C473).
- c. COs/OICs have the authority to revoke a martial arts belt rank or MAI/T credentials for conduct infractions or unacceptable behavior. Examples of such behavior could include, but are not limited to:
  - (1) Falsifying MCMAP logbooks.
  - (2) Neglecting character tie-ins.
  - (3) Providing belt-achievement shortcuts.
  - (4) Committing character violations.
- (5) Being processed for administrative separation, being the subject of a competency review board, receiving a non-judicial punishment, being found guilty at a court-martial, etc.
- (6) Conducting MCMAP training not in accordance with references (a),(1) and approved POIs.
- (7) Failure to maintain the PFT requirements (225 for a MAIT, 1st class for a MAI), failure to maintain a first class score on the CFT.
- (8) Failure to maintain USMC body composition and military appearance (MCBCMAP) standards.
- (9) Conduct that results in a grade reduction will trigger a review of the Marine's belt level and reversion to the belt level commensurate with the reduced grade and commander's assessment of the Marine's ability to meet the belt standards.
- d. When determined by the CO/OIC, Marines whose belts have been suspended may retest at the previously held belt level without being required to complete the entire belt syllabus. Marines qualified as a MAI/T prior to revocation must recertify to obtain their Instructor qualification.
- e. Marines whose belt ranking certification has been revoked must complete all training requirements to obtain their belt ranking status. Marines, whose instructor qualification has been revoked, must attend another MAI/T Course.

- f. COs/OICs will notify CG, TRNGCMD (C473) of all suspensions or revocations.
- g. COs/OICs are encouraged to utilize MCMAP to complement their overall CCP in accordance with references (k) and (1).
- h. COs/OICs are encouraged to utilize the facilities and fitness professional expertise resident in Semper Fit to enhance the unit's CCP per reference (o). COs/OICs are also encouraged to enroll MAI/Ts and other personnel involved in executing the unit's CCP into combat fitness education programs offered by Semper Fit.
- i. It is recommended that company size units maintain at least one MAI and battalion or squadron level commands maintain at least one MAIT. COs/OICs without enough MAI/Ts to conduct MCMAP training may request through the chain of command quotas to MAI courses held at the Schools of Infantry (SOIs). MACE-conducted MAI course MTTs can also be requested from CG, TRNGCMD (C473). MAI courses are unit funded.
- j. COs/OICs will ensure personnel conducting MCMAP training are current MAI/Ts and arrange for re-certification.
- k. COs/OICs are authorized to permit other United States and allied military personnel to participate in MCMAP and can present martial arts belts and certificates to them following completion of training. Navy personnel assigned to Marine units who have opted for Marine regulations are authorized to attend MAI/T training.
- 1. Report all MCMAP-related injuries into the WESS per reference (g) and NAVMC 11738.

#### 2. MAIT - MOS 0917

- a. Trains and certifies MAIs and conducts martial arts training per reference (p). There is no limit to the number of MAIs each MAIT can certify, however the MAIT to student ratio in a specific course must not exceed 12 to 1. To be designated a MAIT, a Marine must meet the prerequisites for black belt 1st degree and complete the MAIT Course. MAIT certification is valid for 3 years. Only the Director, MACE can designate a MAIT or any belt level above black belt 1st degree.
- b. A MAIT (black belt 1st degree) is authorized to teach and award belts from tan belt through black belt 1st degree MAI. A MAIT can train and certify up to a 1st degree black belt (user) or first degree black belt instructor (assuming the Marine under consideration is undergoing an approved MAI Course or has completed an approved MAI Course in the past). To remain a MAIT, Marines must be capable of the following:
- (1) Maintain a minimum 225 physical fitness test (PFT) score and maintain a first class score on the combat fitness test (CFT) throughout certification. Failure to maintain a 225 PFT and a first class CFT will result in the suspension of MAIT credentials and a reduction to the Black Belt user. However, if the Marine attains a first class PFT and a first class CFT, that Marine would be allowed to be a MAI. MAIT credentials are to be reinstated once the Marine obtains a 225 PFT, a first class CFT and undergoes re-certification.
  - (2) Maintain MCBCMAP standards.

- (3) Conduct at least one MAI course per calendar year.
- (4) Re-certification includes practical examination by the MACE or the chief instructor of any of the martial arts instructor satellite schools in accordance with standards contained in enclosure (2).
- (5) During the MAIT's third year of certification (or sooner), commands will enter into MCTFS the appropriate code for the MAIT (belt level dependent) upon receipt of proof that the MAIT has been re-certified. This updated martial arts code will set the Marine's new three-year suspense date. A MAIT whose certification has lapsed reverts to his/her current belt level without the MAIT credential, loses the additional MOS and is not authorized to award belts until re-certification.
- c. The Director, MACE has the authority to revoke and/or suspend a MAIT's credential and belt level.

#### 3. MAI - MOS 0916.

- a. Conducts martial arts training and is authorized to advance Marines to the MAI's belt level per reference (p). MAI certification or recertification is valid for 3 years. To maintain certification a MAI must:
- (1) Maintain a first class PFT and CFT throughout certification. Failure to maintain first class scores will result in the suspension of MAI credentials and a reduction to the corresponding user level. MAI credentials are to be reinstated once the Marine obtains first class on the PFT and CFT and recertifies with a MAIT.
  - (2) Maintain MCBCMAP standards.
  - (3) Conduct at least 40 hours of MCMAP training per year.
- (4) Re-certification includes practical examination by a MAIT in accordance with standards contained in enclosure (2).
- b. During the MAI's 3rd year of certification and to ensure recertification is documented in MCTFS, commands will ensure the appropriate code for the MAI (belt level dependent) is entered into MCTFS, upon receipt of proof that the MAI has been re-certified by a MAIT and has completed the above requirements. This updated martial arts code will set the Marine's new 3 year suspense date. A MAI whose certification has lapsed reverts to THE current belt level without the MAI credential, loses the additional MOS and is not authorized to award belts until re-certification.
- c. The Director, MACE has the authority to revoke and/or suspend a MAI's credential and belt level.
- 4. MCMAP User (without instructor credentials). Execute MCMAP training per unit goals and training plans. Attains and maintains possession of individual Martial Arts Training Log. Training log books can be downloaded from http://www.tecom.usmc.mil/mace.
- 5. MCMAP Subject Matter Experts (SMEs). SMEs are advisors to MCMAP based upon their unique knowledge in the field of martial arts. SMEs are designated by CG, TRNGCMD (C473) and are authorized to assist in program development. Additionally, SMEs are authorized to assist in instruction under the supervision of a current MAI/T.

#### Martial Arts Courses

- 1. MAIT Course. The primary purpose of the MAIT course is to certify Marines to conduct MAI courses. The MAIT course is only offered at the MACE.
- a. MAIT course pre-requisites. Nominees must be recommended by their reporting senior; Sergeant or above; complete the MACE Command Screening Checklist contained in NAVMC 11750. MAIs whose certification has expired are not eligible to attend the MAIT Course.
- b. MAIT course characteristics. All course graduates will be certified as MAITs and advanced to black belt 1st degree. An exception to this would be if a Marine reported to the MAIT Course as a 2nd degree black belt MAI. In this case, the Marine would graduate as a 2nd degree black belt MAIT. Additionally, enlisted Marines will receive the AMOS of 0917. All students are required to meet the mental, physical, and character standards in order to graduate. These three requirements will be evaluated by the MACE staff. If students do not meet these standards, they may be dropped from the course.
- 2. MAI Course. The primary purpose of the MAI course is to certify Marines to conduct MCMAP training and advance Marines to the belt level held by the MAI. It is an instructor certification course conducted by any command with a certified MAIT per the approved POI. All local commands planning to conduct a MAI course must submit a proposed training schedule to the MACE for review and approval 30 days prior to the MAI Course.
- a. MAI course pre-requisites. Nominees must be: (1) recommended by their reporting senior, (2) Corporal or above and (3) complete the MACE command screening checklist contained in NAVMC 11749.
- b. MAI course characteristics. All course graduates will be certified as MAIs and advanced to a minimum of green belt. If a Marine reported to the MAI Course as a brown/black belt, then that Marine must complete the green belt performance evaluation. Once the Marine passes the green belt performance evaluation, then that Marine would be certified as a MAI at their current belt held. For example, a student that has a black belt will not be required to pass the black belt performance evaluation during a MAI Course. Additionally, enlisted Marines will receive the AMOS of 0916. All students are required to meet the mental, physical and character standards in order to graduate. These three requirements will be evaluated by the MAITS. If students do not meet these standards, they may be dropped from the course.
- 3. MCMAP MarineNet Courses. MCMAP MarineNet courses are valuable for refresher training, but are designed for educational purposes only. Time spent participating in MCMAP MarineNet courses will not count towards sustainment hours for belt advancement.

#### MCMAP Equipment

- 1. MCMAP Equipment. Only equipment procured through the Marine Corps supply system is authorized for MCMAP training. Waivers to purchase or use other types of equipment will be submitted to CG TRNGCMD (C473) for review.
- a. The Martial Arts Kit is identified in the Marine Corps Supply System as NSN 8415-01-519-8469.
- b. Replenishment and replacement of martial arts equipment is a local Operations & Maintenance, Marine Corps (O&MMC) funding responsibility.
- c. Instructions for the procurement of MCMAP-related minor training devices (eg. training knife) can be found in the 5290 series of Marine Corps Bulletins.
- 2. MCMAP Belts. Units will provide a belt for enlisted Marines upon advancement through the belt ranking achievement system. Belts are available through the supply system. Enlisted Marines may purchase additional belts through cash sales. Officers are required to purchase belts through cash sales or other authorized vendors.

#### Waivers

#### 1. Types of Waivers

- a. There will be no waivers granted to alter rank requirements or training time necessary to progress through the MCMAP belt ranking achievement system.
- b. Waivers of rank pre-requisites for MAI/T courses may be requested via CG, TRNGCMD (C473).
- c. Waivers to use alternate types of training equipment, other than what is fielded through the USMC supply system may be requested. Waiver requests must contain the name of manufacturer, a complete description of the item and a photograph.
- 2. Waiver Authority. CG, TRNGCMD (C473) is the approval authority for all MCMAP waiver requests.



#### UNITED STATES MARINE CORPS

MCO 1500.59

OFFICIAL LETTER HEAD FROM REQUESTING UNIT

IN REPLY REFER TO:

1500 DATE

From: Certifying Martial Arts Instructor's (MAIT) Rank/Name

To: Commanding Officer of the Martial Arts Instructor (MAI) Being

Re-Certified

Subj: MAI RE-CERTIFICATION: CASE OF MAI'S RANK/NAME BEING RE-CERTIFIED

Ref: (a) MCO 1500.59

- (b) NAVMC 3500.41
- (c) MCO 1200.17B
- Encl: (1) Explain, Demonstrate, Imitate, Practice (EDIP) Grading Sheet
  - (2) Tie-In Performance Checklist
  - (3) Warrior Study Performance Checklist
  - (4) Written Evaluation
  - (5) Current Belt Level Performance Test
  - (6) Platform Instruction Checklist
  - (7) MAI's Training Log (Indicating 40 hours/per year of instruction)
- 1. Per the references, the enclosures are forwarded indicating MAI's rank/name successfully re-certified as a MAI.
- 2. Results of the re-certification:
  - EDIP:
  - Tie-In:
  - Warrior Study:
  - Written Evaluation:
  - Current Belt Level Performance Test:
  - Platform Instruction Checklist:
  - Date Supervised a MAI Course Program of Instruction (MAI POI) approved Free Sparring Event:
  - Date Supervised a MAI Course POI Approved Martial Arts Drill:
  - Date Participated in a MAI Course Program of Instruction (MAI POI) approved Free Sparring Event:
  - Date Participated in a MAI Course POI Approved Martial Arts Drill:
- 3. Certifying MAIT's telephone number and email address.

MAIT's Name



### UNITED STATES MARINE CORPS OFFICIAL LETTER HEAD FROM

REQUESTING UNIT

IN REPLY REFER TO:

1500 DATE

From: Commanding Officer

To: Commanding Officer's Administration Center

Subj: MARTIAL ARTS INSTRUCTOR (MAI) RE-CERTIFICATION: CASE OF MAI'S RANK/NAME

BEING RE-CERTIFIED

Ref: (a) MCO 1500.59

(b) NAVMC 3500.41

- (c) MCO 1200.17B
- 1. Per the references, MAI's rank/name successfully re-certified as a MAI at the belt rank of XXXXX.
- 2. Per reference (a), the SNM's current information follows indicating the MAI fully meets the standards required of a MAI.
  - PFT Score/Date: \_\_\_\_\_ CFT Score/Date: \_\_\_\_\_
  - PME Complete?: Yes/No (if No, answer the next question)
  - Enrolled in Appropriate Level PME?: Yes/No
  - Meets the Appropriate Military Rank to wear current MCMAP Belt Rank: Yes/No
  - SNM Upholds our Core Values: Yes/No
- 3. Certifying Martial Arts Instructor Trainer's telephone number and email address.

Commanding Officer's Name



### UNITED STATES MARINE CORPS OFFICIAL LETTER HEAD

FROM REQUESTING UNIT

IN REPLY REFER TO:

1500 DATE

From: Martial Arts Center of Excellence (MACE) Martial Arts Instructor Trainer

(MAIT) or Chief Instructor of Satellite School's Rank/Name

To: Director, MACE

Via: Commanding Officer of the MAIT Being Re-Certified

Subj: MAIT RE-CERTIFICATION: CASE OF MAIT'S RANK/NAME BEING RE-CERTIFIED

Ref: (a) MCO 1500.59

- (b) NAVMC 3500.41
- (c) MCO 1200.17B
- Encl: (1) Explain, Demonstrate, Imitate, Practice (EDIP) Grading Sheet
  - (2) Tie-In Performance Checklist
  - (3) Warrior Study Performance Checklist
  - (4) Written Evaluation
  - (4) NAVMC 11743
  - (5) Martial Arts Drill Letter of Instruction
  - (6) Platform Instruction Checklist
  - (7) NAVMC 11432s
- 1. Per the references, the enclosures are forwarded indicating MAIT's rank/name successfully re-certified as a MAIT.
- 2. Results of the re-certification:
  - EDIP:
  - Tie-In:
  - Warrior Study:
  - Written Evaluation:
  - Current Belt Level Performance Test:
  - Platform Instruction Checklist:
  - Date Supervised a MAI Course Program of Instruction (MAI POI) approved Free Sparring Event:
  - Date Supervised a MAI Course POI Approved Martial Arts Drill:
  - Date Participated in a MAI Course Program of Instruction (MAI POI) approved Free Sparring Event:
  - Date Participated in a MAI Course POI Approved Martial Arts Drill:
- 3. Certifying MAIT's telephone number and email address.

MAIT's Name



## UNITED STATES MARINE CORPS OFFICIAL LETTER HEAD FROM REQUESTING UNIT

IN REPLY REFER TO:

1500 DATE

From: Martial Arts Center of Excellence (MACE) Martial Arts Instructor Trainer

(MAIT) or Chief Instructor of Satellite School's Rank/Name

To: Director, MACE

Via: Commanding Officer of the MAIT Being Re-Certified

Subj: MAIT RE-CERTIFICATION: CASE OF MAIT'S RANK/NAME BEING RE-CERTIFIED

Ref: (a) MCO 1500.59

- (b) NAVMC 3500.41
- (c) MCO 1200.17B
- Encl: (1) Explain, Demonstrate, Imitate, Practice (EDIP) Grading Sheet
  - (2) Tie-In Performance Checklist
  - (3) Warrior Study Performance Checklist
  - (4) Written Evaluation
  - (4) NAVMC 11743
  - (5) Martial Arts Drill Letter of Instruction
  - (6) Platform Instruction Checklist
  - (7) NAVMC 11432s
- 1. Per the references, the enclosures are forwarded indicating MAIT's rank/name successfully re-certified as a MAIT.
- 2. Results of the re-certification:
  - EDIP:
  - Tie-In:
  - Warrior Study:
  - Written Evaluation:
  - Current Belt Level Performance Test:
  - Platform Instruction Checklist:
  - Date Supervised a MAI Course Program of Instruction (MAI POI) approved Free Sparring Event:
  - Date Supervised a MAI Course POI Approved Martial Arts Drill:
  - Date Participated in a MAI Course Program of Instruction (MAI POI) approved Free Sparring Event:
  - Date Participated in a MAI Course POI Approved Martial Arts Drill:
- 3. Certifying MAIT's telephone number and email address.

MAIT's Name



# UNITED STATES MARINE CORPS OFFICIAL LETTER HEAD FROM REQUESTING UNIT

IN REPLY REFER TO:

DATE

From: Commanding Officer
To: Director, MACE

Subj: MAIT RE-CERTIFICATION: CASE OF MAIT'S RANK/NAME BEING RE-CERTIFIED

Ref:

- (a) MCO 1500.59
- (b) NAVMC 3500.41
- (c) MCO 1200.17B
- 1. Per the references, MAIT's rank/name successfully re-certified as a MAIT at the belt rank of XXXXX.
- 2. Per reference (a), the SNM's current information follows indicating the MAIT fully meets the standards required of a MAI.
  - PFT Score/Date: \_\_\_\_\_ CFT Score/Date: \_\_\_\_
  - PME Complete?: Yes/No (if No, answer the next question)
  - Enrolled in appropriate level PME?: Yes/No
  - Meets the Appropriate Military Rank to wear current MCMAP Belt Rank: Yes/No
  - SNM upholds USMC Core Values: Yes/No
- 3. Certifying MAIT's telephone number and email address.

Commanding Officer's Name