LISA N. WOLFORD
402-393-8059 w

Qualifications

Over twenty years of experience in the Information Technology industry. Strong project, program, and corporate management skills. My accounting specialization gives me an excellent understanding and command of how to manage the Company from a financial perspective. My specialization in Management Information Systems and Japanese Strategic Information Systems gives me the education to make me a perfect leader for a technology firm. My technical experience in analyzing, designing and developing systems gives me a superb understanding of technology. My experiences as a personnel manager along with my BSBA (Bachelor of Science of Business Administration) give me the management knowledge and experience to lead the Company. Along with extensive studies in technology, I also studied general business management, business law, contract law, economics, marketing and operations. In addition, my course studies in entrepreneurship served me well when I started the Company in 1997. I have managed the Company the entire time of our tenure in the marketplace. I graduated with a 3.7 GPA overall and a 4.0 GPA in Japanese Strategic Information Systems as well as a 3.9 GPA in Management Information Systems. I initiated and chose the right accounting systems for the firm and ensured that they were set up to comply with the rules for DCAA (Defense Contract Audit Agency) compliance and then ensured we successfully passed a DCAA audit. I have championed and spearheaded our certification as a CMMI Level III firm. I have written several proposals that were winning proposals for the government market. I possess stellar written, verbal and interpersonal communication skills.

Key Skills

- Management of $20,000,000 corporation
- Project/program management, planning, budgeting, PMBOK, CMMI, ITIL, and RUP
- Ensure that our CMMI certification processes are written in a lean and agile manner
- Expertise in Software Development, Analysis, Design
- Expertise in Database analysis, design and development
- Enterprise and business analysis
- Systems testing, evaluation, and validation expertise
- Enterprise IT solutions development and management
- More than 20 years of experience in managing personnel

Experience

July 1997 TO PRESENT- PRESIDENT/CEO AND 100% OWNER - CSSS.NET

- Founded Corporation in 1997 to provide information technology services to the commercial industry
- Initiated Corporation's entry into the federal market in 1999 and since 2002 have operated the Company exclusively in the Federal marketplace
- Manage the day-to-day operations of the Company
- Make all long-term decisions for the Company
- Oversee the design, marketing, promotion, delivery and quality of services provided to clients
- Direct all Company activities to ensure alignment with corporate goals and strategies
- Manage the budget, finance, contracting, human resources, sales and marketing efforts for the Company
- Approve major capital expenditures
- Develop and implement strategic and operational business plans

- Negotiate contracts with clients, team mates, and consultants
- Establish and carryout strategic initiatives with other companies such as IBM, Honeywell, Northrop Grumman, Raytheon, SAIC, BAE Systems and other major firms
- Approve Teaming Agreements, Non-Disclosure Agreements, Subcontracts and Contracts
- Pioneer incremental sales channels through strategic alliances
- Approve and direct establishment of corporate portfolio management office
- Created and implement quality improvement plan for the Company
- Write winning proposals for government contracts
- Conduct face-to-face capabilities presentation to potential customers
- Participate in quarter program management reviews with customers
- Established corporate offices in Bellevue, Nebraska and Washington, D.C.
- Hire corporate executives, office staff, train in accounting/bookkeeping/collection practices
- Hire recruiters, train in recruiting and marketing practices
- Review resumes for hire of technical personnel for positions at client sites
- Interview potential candidates for Business Development, Finance, HR roles within the infrastructure of the Company
- Implement recruiting methodologies and processes to ensure quality services for clients
- Perform a variety of consulting engagements including project management, methodology implementation architectural designs, software design, development, and testing
- Champion for attaining CMMI Level III certification
- Frequent speaker at conferences for federal government
- Participate as panel member in multiple federal business forums

JULY 1997 THRU FEBRUARY 1999 CONSULTANT - PAMIDA

- Hired and managed employees on CSSS.NET contract.
- Managed and oversaw development efforts of other contractors
- Acted as Implementation liaison of a custom retail package
- Performed majority of the interfacing activities between the custom retail package and all of the other systems at the client site
- Handled two different interfaces - the first was an interface between the retail system and the software used to plan how and what goods would reside on the shelves at the store sites; the second interface was to their financial systems which were in Peoplesoft G/L and A/P
- Project manager for 3 simultaneous projects, providing guidance, mentoring and assistance to other staff
- Designed two GUIs in VB 5.0 using True Db Grid 5.0 one with an Oracle Database 7.3.4 behind it; the second GUI received its data from a flat file data interface
- Used Developer 2000 to design the tables needed for a major interface
- Designed and wrote the code for populating the tables from a proprietary product in a proprietary format.
- Wrote several Oracle stored procedures for handling batch processes, including creating a file from other tables
- Wrote AIX shell scripts for executing Oracle stored procedures

AUGUST 1995 THRU JULY 1997 SENIOR SOFTWARE DEVELOPMENT ANALYST -
FIRST DATA RESOURCES CARD SERVICES GROUP, ELECTRONICS PAYMENTS GROUP, DEBIT CARD
SERVICES

- Designed and created the GUI interface for a mission critical application within FDR Debit Card
- Conducted JAD sessions to hone and refine the meeting of both technical and business requirements.
- Handled all the client interaction for the GUI. Participated in usability testing
- Resolved design issues that arose between the technical and business community
- Designed and documented all the business rules that drive and trigger the application
- Coded a large percentage of the application and directed other developers in developing their portions of the application
- Coded complex Visual Basic 4.0 GUI application independently, with minimal assistance from others.
- Designed app around a Tab metaphor and the underlying data was presented in both a grid (True
- DBGrid) and a tab metaphor

- Created all tSQL, validation rules, and referential integrity rules for an application database.
- Worked with a team that included some of IBM's top re-engineering resources to document and re-engineered a mission critical application
- Participated in JAD sessions to document the existing system and also to model the future state system
- Researched GUI product tools for the target environment. Bring in vendors to stage appropriate discussions. Ensure that the right decision makers attended the meetings
- Wrote functional design specifications with a team of top FDR resources
- Trained and assisted teammates in learning the Debit Card system and business rules
- Worked independently with minimal guidance as the only PC developer on a team
- Technical lead on the GUI development of the application, directing four other developers
- Performed all version management of software during development using PVCS
- Chose tools and third party controls to ease the development of the product
- Acted as a resource to other developers and teams in the division

SEPTEMBER 1994 THRU AUGUST 1995 SOFTWARE DEVELOPMENT ANALYST -
FIRST DATA RESOURCES CARD SERVICES GROUP, SYSTEMS & PROGRAMMING, CO-BRANDING

- Wrote the detailed designs and coordinated work with programmers to ensure that all the work is completed for major system enhancements
- Created and implemented test plan and provided client with test data
- Project manager for the building, unit testing and system testing of implementation and ensured that upper management was kept apprised of the status of projects
- Assisted co-workers in creating VSAM test beds
- Trained/assisted teammates in current environment
- Analyzed incoming requests for completeness of information and ensure that we receive all addendums and needed information from business staff on committed dates
- Assisted teammates and manager in whatever areas were necessary

SEPTEMBER 1993 THRU SEPTEMBER 1994 SYSTEMS ANALYST - U S WEST MARKETING RESOURCES
GROUP

- Wrote customized buttons bars for a terminal emulation package (Vicom) on the Macintosh platform.
- Customized Vicom for the software developers use, customized their access connections to the various systems and environments
- Wrote macros to automate the logon process, and to enable the users to switch environment variables with the click of a button
- Accessed the Internet to find the appropriate tools for a given project

FEBRUARY 1993 THRU AUGUST 1994 PROGRAMMER - BLUE CROSS BLUE SHIELD OF NEBRASKA

- Created DFDs using a CASE tool to model the existing and future processing in the Accounts Payable system
- Created ERDs using a CASE tool to model the future data in the Accounts Payable system.
- Interviewed users to determine how data was used and what processing was needed to obtain the desired outputs
- Analyzed, designed and coded a new Accounts Payable system using Oracle 7.0 on a Novell LAN
- Created SQL scripts to populate tables with data. Created tables and views within my own Tablespace
- Did interactive development side by side with a user

JANUARY 1989 THRU JULY 1991 CONSULTANT/TUTOR - UNIVERSITY OF NEBRASKA AT OMAHA ENRON
MICRO-COMPUTER LAB

- Assisted and advised students in solving software/hardware questions in an IBM PC environment.

SEPTEMBER 1981 THRU FEBRUARY 1985 ASSISTANT UNIT DIARY CHIEF - UNITED STATES MARINE
CORPS

Technical Skills Summary

Hardware	Operating Systems	Languages/Database	Tools/Methodologies
Pentiums	Windows NT 4.0/95	Visual Basic 4.0-5.0	PVCS
AIX on IBM RS6000 SP2	Unix	SqlPlus	Oracle Developer 2000
IBM 3090	MVS/ESA	Oracle 7.3.4	Platinum Autosys Scheduler
Mac Power PC	Appleshare Network	Think C	OO Analysis & Design
VAX/VMS		Access 7.0	Structured Analysis and Design
Honeywell Bull		COBOL/VSAM	Peoplesoft A/P & G/L
		HTML 4	IE Methodology

Participated in VBITS 98 conference, with multiple sessions on Internet development
Attended the following classes:
NBDC: HTML, Web page design and development, JavaScript.
SoluTech: Internet Development Fundamentals.
Scheduled: Cold Fusion, Java, Visual Interdev 6.0

Education

Senshu University, Tokyo Japan, Concentration in Japanese language, culture, business systems, and Strategic Information Systems. GPA 4.0 1991.   I was an Exchange Student program through University of Nebraska. I was given this opportunity because I was on the Dean's list every semester while in school.
University of Nebraska at Omaha, Dual specialization in Management Information Systems and Accounting. BSBA May 1992.Triple Specialization in MIS. GPA 3.9, Accounting GPA 3.25 and Japanese Strategic Information Systems 4.0 GPA, Overall GPA 3.71.

Related Course Work:
Japanese Managerial Accounting   Data Communication & Network   COBOL I & II
Managerial Accounting I & II   Systems Analysis & Design   "C" Programming
Strategic Information Systems   PC's in Business   Entrepreneurship
Accounting Information Systems   Japanese Management & Quality   Database Management

PC Software experience includes:
MS Excel   MS Word   MS Project   MS Access   PVCS
SQL Plus   SQL Forms   Oracle 7.0   SQL Reportwriter   Microsoft Project

IBM mainframe: DataXpert, IEBGener, SyncSort, MVS JCL, ViaSoft Toolset, Comparex and UDACS.
CBT coursework: IBM JCL, IMS, DB/DC DLI database language, Fundamentals of VSAM, IE methodology by James Martin, VB fundamentals and VB database programming.
CASE tools experience with Excellerator, IEW, and Easycase.
Programming languages include Visual Basic, "C," Think C, Easytrieve Plus, Vicom Superscript, DBASE III+, SQL & SQL Plus and COBOL.
Methodologies: IEM, Structured Analysis & Design, Object Oriented Analysis & Design through the use of Solution Based Modeling.
Hardware: Bull Honeywell 9000, IBM Mainframe, VAX/VMS, IBM PC, OS/2, Macintosh, Windows NT and Novell LAN.

Honors

Academic Honors: Semester in Japan, Regents Scholarship, Dean's List 1987 -May 92, Vomacka Scholarship, Farmers Insurance Group Scholarship, Golden Key National Honor Society, Beta Alpha Psi
Military Honors: Meritorious Mast, Meritorious Promotion, Letter of Appreciation, Good Conduct Medal, Rifle Marksmanship Badge, and Member of NCOA