

*The Circuit Court  
for the Third Judicial Circuit of Michigan  
1901 Coleman A. Young Municipal Center  
Detroit, Michigan 48226*

John H. Gillis, Jr.  
Circuit Court Judge

Area Code 313  
Telephone 224-7196

**RE: Scheduling Order**

**Dear Counsel:**

Enclosed please find a true copy of the Scheduling Order entered by the Court. Attorneys are not required to appear for the status conference. **It is plaintiffs' counsel's responsibility to forward a copy of this letter, the enclosed Courtroom Procedures and the enclosed Order to all other counsel and/or parties in this case.** If both sides agree that they cannot complete discovery within the time allotted in this Order, you may submit a Stipulation and Order extending the deadlines. If both counsel want to adjourn the date for case evaluation, you should contact the court clerk by phone.

If this is a discrimination or employment case, plaintiff should so advise case evaluation now (313-224-5606), so that the case can be assigned to a special case evaluation panel at the appropriate time.

Very truly yours,

JOHN H. GILLIS, JR.