

**COMMANDANT'S GUIDANCE**

The completed fitness report is the most important information component in manpower management. It is the primary means of evaluating a Marine's performance and is the Commandant's primary tool for the selection of personnel for promotion, augmentation, resident schooling, command, and duty assignments. Therefore, the completion of this report is one of an officer's most critical responsibilities. Inherent in this duty is the commitment of each Reporting Senior and Reviewing Officer to ensure the integrity of the system by giving close attention to accurate marking and timely reporting. Every officer serves a role in the scrupulous maintenance of this evaluation system, ultimately important to both the individual and the Marine Corps. Inflationary markings only serve to dilute the actual value of each report. Reviewing Officers will not concur with inflated reports.

**A. ADMINISTRATIVE INFORMATION**

1. Marine Reported On:

a. Last Name	b. First Name	c. MI	d. SSN	e. Grade	f. DOR	g. PMOS	h. BILMOS
ROWE	CARLOS	O	253084333	MAJ	20020901	0402	9911

2. Organization:

a. MCC	b. RUC	c. Unit Description
910	84001	EIGHTH MARINE CORPS DISTRICT

3. Occasion and Period Covered:

a. OCC	b. From	To	c. Type	4. Duty Assignment ( descriptive title ):
TR	20050601	20050711	N	CONTACT TEAM OFFICER

5. Special Case:

a. Adverse	b. Not Observed	c. Extended	6. Marine Subject Of:	7. Recommended For Promotion:
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	a. Commendatory Material <input checked="" type="checkbox"/>	a. Yes <input checked="" type="checkbox"/>
			b. Derogatory Material <input type="checkbox"/>	b. No <input type="checkbox"/>
			c. Disciplinary Action <input type="checkbox"/>	c. N/A <input type="checkbox"/>

8. Special Information:

a. QUAL	N N	d. HT(in.)	73	g. Reserve Component	
b. PFT	A230	e. WT	205	h. Future Use	
c. Status		f. Body Fat		i. Future Use	

9. Duty Preference:

a. Code	b. Descriptive Title
1st Y79	JOINT STAFF - EUROPE
2nd Y26	OVERSEAS WITH DEPENDENTS
3rd Y77	JOINT STAFF - OVERSEAS

10. Reporting Senior:

a. Last Name	b. Initc. Service	d. SSN	e. Grade	f. Duty Assignment
TOLLIVER	GM USMC	236044593	LTCOL	OPERATIONS OFFICER

11. Reviewing Officer:

a. Last Name	b. Initc. Service	d. SSN	e. Grade	f. Duty Assignment
HUENEFELD	CF USMC	019464695	COL	COMMANDING OFFICER

**B. BILLET DESCRIPTION**

[Empty area for Billet Description]

**C. BILLET ACCOMPLISHMENTS**

[Empty area for Billet Accomplishments]

1. Marine Reported On:				2. Occasion and Period Covered:			
a. Last Name	b. First Name	c. MI	d. SSN	a. OCC	b. From	To	
ROWE	CARLOS	O	253084333	TR	20050601	20050711	

**I. DIRECTED AND ADDITIONAL COMMENTS**

Directed Word Picture comments: This is an extended report. MRO's performance has not changed since the last report. MRO was awarded the Meritorious Service Medal during this reporting period.

**J. CERTIFICATION**

1. I CERTIFY that to the best of my knowledge and belief all entries made hereon are true and without prejudice or partiality and that I have provided a signed copy of this report to the Marine Reported on.

  
(Signature of Reporting Senior)

20050711  
(Date in YYYYMMDD format)

2. I ACKNOWLEDGE the adverse nature of this report and

I have no statement to make

I have attached a statement





\_\_\_\_\_  
(Signature of Marine Reported On)

\_\_\_\_\_  
(Date in YYYYMMDD format)

**K. REVIEWING OFFICER COMMENTS**

1. OBSERVATION:  Sufficient  Insufficient

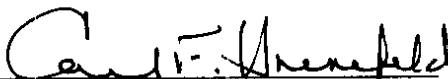
2. EVALUATION:  Concur  Do Not Concur

3. COMPARATIVE ASSESSMENT: Provide a comparative assessment of potential by placing an "X" in the appropriate box. In marking the comparison, consider all Marines of this grade whose professional abilities are known to you personally.	DESCRIPTION		COMPARATIVE ASSESSMENT	
		THE EMINENTLY QUALIFIED MARINE	<input type="checkbox"/>	0
	ONE OF THE FEW EXCEPTIONALLY QUALIFIED MARINES	<input checked="" type="checkbox"/>	4	
	ONE OF THE MANY HIGHLY QUALIFIED PROFESSIONALS WHO FORM THE MAJORITY OF THIS GRADE	<input type="checkbox"/>	6	
	A QUALIFIED MARINE	<input type="checkbox"/>	0	
	UNSATISFACTORY	<input type="checkbox"/>	0	

4. REVIEWING OFFICER COMMENTS: Amplify your comparative assessment mark; evaluate potential for continued professional development to include: promotion, command, assignment, resident PME, and retention; and put Reporting Senior marks and comments in perspective.

This Marine's performance remains substantially unchanged since the last period and continues to contribute to achieving the District's assigned missions.

5. I CERTIFY that to the best of my knowledge and belief all entries made hereon are true and without prejudice or partiality.

  
(Signature of Reviewing Officer)

20050728  
(Date in YYYYMMDD format)

6. I ACKNOWLEDGE the adverse nature of this report and

I have no statement to make

I have attached a statement

\_\_\_\_\_  
(Signature of Marine Reported On)

\_\_\_\_\_  
(Date in YYYYMMDD format)

**L. ADDENDUM PAGE**

ADDENDUM PAGE ATTACHED:  YES